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# Report SB 1186 License Fee and Use for Construction-Related Accessibility

City and county offices collect a fee from applicants for local business licenses, report revenue to the Division of the State Architect (DSA), and submit a portion of the fee to DSA.

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City and county offices (local jurisdictions) collect a fee from applicants. The Senate Bill (SB) 1186 fee is applied to the sale of business licenses and renewals. If no business license or equivalent instrument is issued, the fee is applied to building permits. The local jurisdictions retain the majority of the funds for use within their jurisdiction and share a portion with DSA for program oversight.

The purpose of the fee is to increase disability access and compliance with construction-related accessibility requirements at businesses and facilities that are open to the public. The fee assists local jurisdictions with hiring and retaining

a Certified Access Specialist (CASp) (/DSA/Services/Page-Content/Division-of-the-State-Architect-Services-List/CASp), and provides both the local jurisdiction and DSA with funds for activities that promote compliance with construction-related accessibility standards.

Expand All

## **SUBMIT QUARTERLY FEE**

## **SUBMIT ANNUAL REPORT**

## **USE OF SB 1186 FEE**

## **ADDITIONAL INFORMATION**

### **Outreach Materials**

DSA created marketing materials for use in educating the public on the CASp program and the benefits it provides for business owners. These documents may be posted to your website or downloaded and posted on bulletin boards, handed out at the customer service counters, or used as an insert in mailers.

- [Brochure on Hiring a CASp \(PDF\)](#)  
[\(-/media/Divisions/DSA/Publications/casp/CASp\\_brochure.pdf?la=en&hash=08DD467CEA28DB98DBEA159AEB302180B896CEBF\)](/-/media/Divisions/DSA/Publications/casp/CASp_brochure.pdf?la=en&hash=08DD467CEA28DB98DBEA159AEB302180B896CEBF)
- [CASp Benefits Flyer - Letter Size \(PDF\)](#)  
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- [CASp Benefits Flyer - Letter Size \(Spanish\) \(PDF\)](#)  
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- [Dispelling the Myths of Compliance Handout \(PDF\)](#)  
[\(/-/media/Divisions/DSA/Publications/casp/CASp\\_Myths.pdf?la=en&hash=97243814411117F20C7CDF575898327CA6750992\)](#)

If you are interested in having a DSA staff member provide a presentation on the CASp program to business owners, please contact us.

### **AB 3002: Notice to Applicants for Business Licenses and Building Permits**

The informational notices for distribution by local jurisdictions are available on the [AB 3002 Business License, Building Permit Model Notice](#) ([/DSA/Resources/Page-Content/Resources-List-Folder/AB-3002-Model-Notice](#)) webpage.

### **Additional Resources for Accessibility Information**

- [California Commission on Disability Access \(CCDA\)](#) ([/CCDA](#)).
- [Department of Rehabilitation \(DOR\) – Disability Access Services](#)  
(<http://www.dor.ca.gov/Home/DisabilityAccessServices>).

## **FORMS**

- [DSA 786: Disability Access and Education Fee Quarterly Report](#)  
(HTML) (<https://forms.dgs.ca.gov/content/forms/af/dgs/dsa/dsa-786/public/dgs-dsa-786.html?wcmode=disabled>).
- [DSA 787: Disability Access and Education Fund Annual Report](#)  
(HTML) (<https://forms.dgs.ca.gov/content/forms/af/dgs/dsa/dsa-787/public/dgs-dsa-787.html?wcmode=disabled>).

## **BACKGROUND**

Senate Bill 1186 (Chapter 383, Statutes of 2012) created Government Code Section 4467. This statute was recently amended by Assembly Bill 1379 (Chapter 667, Statutes 2017). Among other things, this statute requires:

- January 1, 2013 through December 31, 2017, a one-dollar (\$1) additional fee to be paid by any applicant for a local business license, permit or similar instrument when it is issued or renewed. The fee is divided between the local entity that collected the funds, which retains 70 percent, and DSA, which receives 30 percent.
- January 1, 2018 through December 31, 2023, a four-dollar (\$4) additional fee is to be paid by any applicant for a local business license, permit or similar instrument when it is issued or renewed. If no such instrument exists, the fee is to be paid by an applicant for a building permit. The fee is divided between the local entity that collected the funds, which retains 90 percent, and DSA, which receives 10 percent.
- On and after January 1, 2024, the fees and requirements remain in effect but the amount will reduce to one-dollar (\$1). The city, county, or city and county will retain 70 percent of the fees collected and submit 30 percent to DSA.

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### **CONTACT THE CASP PROGRAM**

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**PLEASE DO NOT SUBMIT PERSONALLY IDENTIFIABLE INFORMATION.**

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